

*Next Subcommittee Meeting: September 8th - Room 2 Parsons Branch CML*

## **COANA Hospitals & Institutions Subcommittee Meeting Minutes**

***August 4th 2024***

*(Note - those who read may be incorrect - I did not write it down. Thanks for your service.)*

***Chair*** - Called meeting to order with a moment of silence and the Serenity Prayer.

***Service Prayer*** - Read Kenzie T

***5th Concept*** - Read by Kenzie T

***5th Tradition*** - Read by Kenzie T

### **Monthly Reading**

- Tradition 7 - Guiding Principles
  - Read by Emily T, Matt S, Robin K

### **New/Interested Members**

- Chad - filled out the sheet (no email address or last initial provided)

### **Roll Call**

- *Kenzie T*
- *Robin K*
- *Matt S.*
- *Katherine M.*
- *Klaudia S.*
- *Chris H.*
- *Chad*
- *Emily T.*
- *Kelsey G.*

### **Facility Reports**

- Panel leader reports are attached at the end of this document. Not read at the meeting.
- Thank you for submitting your reports!
- **Received reports from:**
  - CBCF
  - FCCC II
  - Talbot Hall
  - Maryhaven Women's
  - White Light
- **Updates from Panel Coordinator:** See attached and scanned report.

### **Old Business**

- ☐ Motion for area to buy books for rehabs - tabled due to motion maker not present
- ☐ Dublin Springs - we will not be attending if we only have one person (Panel Coordinator has communicated this to panel lead)
- ☐ LGBTQ meeting at Franklin County Jail is being put on hold at this time

### **New Business**

- **Speaker Jam at ORW** - Kelsey G attended and is willing to take this on and Emily T will connect her with the contacts at the facility via email
- Rewrite H&I policy - secretary will make the needed changes
- H&I event at a meeting - we discussed the possibility of hosting an H&I awareness event at a meeting; this would involve bringing food (maybe) and several/many members of the H&I Subcommittee to have fun and share the benefits of H&I service work before, during, and after the meeting (as appropriate)
  - *[secretary's note - I can't remember if we chose a meeting as a projected date/possibility and I did not write it down]*
- OPEN POSITIONS: VICE CHAIR and VICE SECRETARY
- Outreach Subcommittee requested an H&I representative to share on 8/10 - Robin K volunteered
- Maryhaven Detox - panel members are having issues with being asked not to read NA readings at the meeting - Klaudia contacted and got clarification (see Panel Coordinator report attached)
- Heartland Recovery High School - requesting a panel - PR had presented there and they would like a regular meeting; Panel Coordinator will reach out
- Next meeting - push back one week due to Labor Day: 9-8-24 at 2pm at Parsons Library Meeting Room 2

**Panel Leader Reports + Panel Coordinator Report**

**Attached:**

terencehudson@rocketmail.com

**Name of Facility:**\*FCCC II

**Submission Date:**\*8-4-2024

**Your Name:**\*Terence H

**Your Phone Number:**\*16142606439

**Average Number of Residents Attending:**15-25

**Average Number of Panel Members Attending:**1

**Total Number of Active Panel Members:**4

**Facility Contact (please note if changed):**Tonya Phillips

**Facility Contact Phone Number (please note if changed):**614-525-7100

**Facility Contact Email Address (please note if changed):**

**Has the Facility Address Changed? Please note new address if yes.**No

**Has the Meeting Time or Day Changed? Please note if yes.**No change

\*\*\*\*\*

robinkeen81@gmail.com

**Name of Facility:**\*Maryhaven Women's Longterm Residential

**Submission Date:**8-4-24

**Your Name:**\*

Robin Keenan

**Your Phone Number:**\*6146006652

**Average Number of Residents Attending:**20-25

**Average Number of Panel Members Attending:**2

**Total Number of Active Panel Members:**6

**Facility Contact (please note if changed):**Miss Annette or Miss Jamie

**Facility Contact Phone Number (please note if changed):**614-892-2454

**Facility Contact Email Address (please note if changed):**

**Has the Facility Address Changed? Please note new address if yes.**

**Has the Meeting Time or Day Changed? Please note if yes.**

**How Often Have You Attended the Meeting?**Weekly for years.

## ***Are There Any Problems or Situations to Note?***

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**NAME OF FACILITY:** Talbot Hall

NUMBER OF RESIDENTS EACH TIME: 12-15

NUMBER OF PANEL MEMBERS EACH TIME: 2-3

PANEL LEADER: Matt S/ Emily T

ADDRESS: OSU East Hospital, 181 Taylor Avenue 43203

PHONE NUMBER: 614 - 688 - 8828

\*\*\*Panel Members should meet at the door at 6:15pm and one member call ^^that number to go in together because we have to be let in by staff. The materials for the meeting are in Room A127 in a large gray cabinet - 2nd drawer down. Ask staff to retrieve before the meeting.

FACILITY CONTACT: Ashley Crum, Behavioral Health Clinician Lead

[ashley.crum@osumc.edu](mailto:ashley.crum@osumc.edu)

614-257-3755

LIST TOPICS AND/OR SPEAKERS: Rotating following our treatment center format

PANEL MEMBERS: Matt S, Emily T, Tracey C, Stuart, Charlie, Byron, and a few back ups.

HOW MANY TIMES HAVE YOU BEEN TO THE MEETING? We go every Monday since the beginning of April.

PROBLEMS OR SITUATIONS: N/A

**WHAT CAN ASC H&I DO TO BETTER SERVE YOU?** We could use one or two more women on the panel as there are some Mondays when only men go in.

OTHER IMPORTANT INFORMATION: We have received positive feedback that the residents are loving the meeting. They are very attentive and respectful.

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Email\*katherine\_meara@yahoo.com

**Name of Facility:**\*White Light Behavioral Health

**Submission Date:**\*8-4-24

**Your Name:**\*Katherine M

**Your Phone Number:**\*614-558-3784

**Average Number of Residents Attending:**2-15

**Average Number of Panel Members Attending:**3

**Total Number of Active Panel Members:**13

**Facility Contact (please note if changed):**

**Facility Contact Phone Number (please note if changed):**

**Facility Contact Email Address (please note if changed):**

**Has the Facility Address Changed? Please note new address if yes.**

**Has the Meeting Time or Day Changed? Please note if yes.**

**How Often Have You Attended the Meeting?**

2x a month

**Are There Any Problems or Situations to Note?**

Less clients are attending than previously. As panel leader I may speak to director about being more clear with clients about there even being a meeting at all on that specific day.

**What Can ASC or H&I Do to Better Serve the Meeting?**

N/a

**Note Any Other Important Information:**

DATE: August 4, 2024

NAME OF FACILITY: CBCF

NUMBER OF RESIDENTS EACH TIME: 2-8

NUMBER OF PANEL MEMBERS EACH TIME: 1-2

PANEL LEADER: Chuck M

CHANGE OF ADDRESS: N/A

PHONE NUMBER: (614) 446-0880

- PANEL COORDINATOR'S NAME: Cynthia Walter, [cynthiawalter@franklincounty.gov](mailto:cynthiawalter@franklincounty.gov), Cassidy Brewer, [cassadybrewer@franklincountyohio.gov](mailto:cassadybrewer@franklincountyohio.gov); Amy Reed, [amyreed@franklincountyohio.gov](mailto:amyreed@franklincountyohio.gov); Justin Sicilian, [justinsicilian@franklincountyohio.gov](mailto:justinsicilian@franklincountyohio.gov)

LIST TOPICS AND/OR SPEAKERS: JFT Meditation, Topic Discussion, Pamphlet

PANEL MEMBERS: Chuck M, Cody C, Cory S, Fred P, John S, Rob B

HOW MANY TIMES HAVE YOU BEEN TO THE MEETING? We have been every week in the past month, with the exception of one due to facility having COVID cases and not allowing visitors.

WHAT CAN ASC H&I DO TO BETTER SERVE YOU? N/A

OTHER IMPORTANT INFORMATION: PROBLEMS OR SITUATIONS:

1. The next orientation for volunteers will be in October.
2. One time speakers can go in without attending orientation. The panel leader must provide their name and contact information to the facility

contacts in advance. A panel member must accompany them. Please refer men interested in speaking one time to the panel leader.

## Panel Leader Coordinator Report August 2024

- 1) Had a conversation with Heather Steiner of the Springs. She's very nice, and acknowledges that there are hoops to jump thru to volunteer. The person who had W2s requested – this was an ERROR on their part. She received this request because the facility mistook her as a potential employee. The actual steps that are required are:
  - a. Drug Test
  - b. Background check
  - c. CPR class
  - d. PHI training
  - e. Sign off on PHI acknowledgement

This serves as a knowledge share but also an understanding that we as a subcommittee need to address the small # of approved people. Heather admitted that she had a couple of applications that were stalled and hopefully will be approved and this can help.

- 2) Aaron shared with me the meetings that were not supplying reports. I touched bases with 2 of the 3 and offered to help. One person was unaware that reports were needed routinely, he thought they were for just when there was an issue. I need to dig a little deeper re the Salvo meeting – don't know the leader on that meeting.
- 3) The Panel Leader for Maryhaven stepped down (Jennie) after 1.5 years of service. Lance and Michelle are going to co lead this commitment. We all met on Tuesday to shadow Jennie, she gave a great handover. Michelle and Lance worked out a schedule for going forward.
- 4) Attended the ODRC meeting this month, Matt S. was also on to talk about some volunteer work he's doing around the world convention and Allen Oakwood. The ODRC folks confirmed that when a volunteer applies for approval, as long as we keep going into the prison, the status is good for 5 years. If we stop going in, our status can be flipped to 'inactive' and if we then go dormant, we have to start the process over. The takeaway for me was to recognize that once we get clearance, it makes sense to keep going if possible, to keep things active.
- 5) Talked to Darrell at Maryhaven Detox. Craig was right, they are trying to control the Sunday 3pm meeting because they have to meet a certain # of clinical hours.
  - a. This is not a legit NA H&I meeting if the facility is interfering, suggest we stop the Sunday 3pm meeting.
  - b. They DO have weeknight evening hours for what they call 'Recovery First' if this could work for Craig's schedule, we might be able to grab one of them & make that be the new H&I meeting? Craig is coming to meeting Sunday to discuss further.